



**2022-2023 SCHOOL YEAR**

**First Day of School**

**August 22, 2022**

**9:00 a.m.—4:00 p.m.**

Pleasant View School

417-523-2100

**Meet the Teacher . . . . . Friday, August 19**

Meet your teacher, visit your classroom and bring your school supplies

**between the hours of 7:30—9:00 a.m.**

***Please complete the health inventory included in this mailing and bring it to Meet the Teacher or send it to school with your student on the first day of school.***

**Please update your contact information in the Home Access Center  
(instructions are included in this mailing) prior to August 19**

**First Day of School . . . . . Monday, August 22**

**NEW School Start Time . . . . . 9:00 a.m.**  
*During the school year, students may not arrive earlier than 8:35 a.m.*

**NEW School Dismissal Time . . . . . 4:00 p.m.**  
*The expectation is that all students not involved in an activity should be gone from school/picked up by 4:15 p.m.  
Pick up for elementary students is on the east side of the building by door #29.  
If you have an elementary and middle school student, pick up is in the back (north) parking lot.*

**We have working water fountains! Students are encouraged to bring water bottles to school if they'd like to carry water with them throughout the day. Beverages other than water (except for lunch) will not be allowed in the building.**

**Open House/SPS University . . . . . Tuesday, September 13**

**School Picture Day . . . . . Tuesday, October 18**

**Parent-Teacher Conference Dates . . . . . Monday, October 24 & Tuesday, October 25**

#### **ATTENDANCE**

We know it is sometimes necessary for a student to be absent from school. Parents are requested, on these occasions, to inform the office by phone prior to 10:00 a.m. of their child's absence. You can call the school at **523-2301** or email **am-litchy@spsmail.org**. Students should remember to ask teachers for make-up work when they return to school. Students who arrive at school after 9:00 a.m. are considered "tardy" and should report to the office. Note: All absences (except those which are school related) do count against the student's attendance.

#### **BUS TRANSPORTATION**

If you have questions concerning buses or bus routes, please call the Transportation Office at 523-0500.

**At this time, students will not be allowed to ride the bus home with other students.**

No balloons or glass flower vases may be taken on the bus.



### COMMUNICATIONS:

- **Pleasant View Website:** Check out the Pleasant View website at <http://www.sps.org/pleasantview>. This is a great place to get valuable and timely information throughout the school year.
- **Connect 5:** Connect 5 is our automated phone messaging system we use throughout the year to get important information out to all students and parents/guardians. Please make sure to update this information in the Home Access Center so you can receive timely and important messages from the school.
- **Email Blasts:** We would like to send you other important information via an email blast. In order for you to receive these emails, we need your current email address. Please make sure that information is updated in the Home Access Center.
- **Twitter:** @PViewSPS
- **Facebook:** Pleasant View
- **Instagram:** pv\_k8school
- To minimize classroom interruptions and to assure that your child gets your message, we request that you do not call the school office to leave a message for your student after 3:00 p.m. After that time we cannot guarantee that the message can be delivered.

### EARLY CHECK-OUT/PICK-UP

The following procedure for early check-out/pick-up of students will be **strictly enforced** to ensure the safety and security of your child:

- The parent/guardian must first enter the school through the front doors into our entryway.
- The parent/guardian will communicate with the office staff via the intercom system (Any other individual representing the parent must be cleared by the parent through the Pleasant View Office by means of a note. Phone permission is discouraged).
- The parent/guardian or designee must sign the student out in an early dismissal log.
- Any visitor entering the building **must show the office staff a photo I.D.**
- The office will notify the teacher and the student will be released to leave the building.
- Early check-outs do count against a student's attendance.

### HOME ACCESS CENTER

Through this portal, you can check your student's grades, discipline, attendance and demographic information. **Please update your student's demographic information prior to August 15.** Please keep in mind if you are changing an address, you will need to provide the school with proof of residency. If any of this information should change throughout the year, please make all updates using the Home Access Center (HAC) and notify the school office.

The username and password assigned to you will carry over from year to year until your student graduates from high school.

Quarterly grade cards will still be printed and sent home with students. However, they can also be viewed in the Home Access Center.

To access the Home Access Center web page, go to the district's website: [sps.org](http://sps.org) and click on "Home Access Center" in the list of Quick Links.

\*If you have forgotten your user name and/or password, on the login screen, you can select the "Forgot My User Name or Password." An email will then be sent to you (the parent/guardian), from an account named "DoNotReply." That email will contain a link which will allow you to assign/reset your password. You will then enter either a User Name or Email Address. NOTE: If email address is selected, you will need to match the email address currently on file with the school.

\*\*If you need to create a new Home Access Center account, on the login screen you can select the "Click Here to Register for HAC." Enter your name, city, zip and click the "Register" button. The system updates hourly. You will receive an email at the email address the school has on file for you with the instructions to complete your HAC account registration.

### MEDICATION

Prescription and non-prescription medication to be taken at school shall be **delivered and picked up by a parent/guardian**. Medication must be in the current prescription bottle or original container. A medication permit and administration form must be completed and signed by a parent/guardian. The first dose of any medicine **will not** be given at school. Over-the-counter medications may be given at school for a period of (3) three days with a permission form signed by a parent/guardian and must be in the original container. Administration for more than (3)

three days requires a written standing order from a doctor or authorized prescriber for the individual student, which can be faxed to the school. Any remaining medication must be picked up by a parent or designated adult within one week after the final date on the medication form or by the end of the last day of school. Medication will not be sent home with students. Please call the week before school starts to set up an appointment to drop off medication for the school year. The first day of school is not the best time to do this and would be more beneficial for the nurse and student to have this done the week prior.

### MySchoolBucks

Create your free MySchoolBucks account to conveniently and securely pay for your student's school fees online or with the mobile app.

With MySchoolBucks you will be able to quickly browse school items in our School Store, be notified when fees are due, and make payments from anywhere!

#### **Get Started Today:**

1. Go to [myschoolbucks.com](http://myschoolbucks.com) or download the mobile app.
2. Create your free account and add your student(s) using their school name and their student ID.
3. Add school items or invoices to your cart.
4. Check out using your credit / debit card or electronic check (a program fee may apply).

### NUTRITION SERVICES INFORMATION

This year, lunches will be \$2.95 for elementary students. Students who bring their lunch may purchase milk in the cafeteria for .65 cents. Breakfast will be \$1.60 this year and is served from 8:35-9:00 a.m.

The Free and Reduced Lunch Application will be mailed to your home before the start of school. All family members may be listed on one application. Please fill out the form and mail it back in the envelope provided or you may fill out the application online at [sps.org](http://sps.org).

### PICKING UP STUDENTS AFTER SCHOOL

- **Parents are asked to wait outside in their car, in the car line**, for students to be dismissed.
- Teachers will bring students out to meet parents in the car line.

### SHINE

Parents/guardians may now register their students for SHINE, the newly expanded before- and after-school program. To provide this service, SPS is partnering with SPARC. Any SPS student can attend SHINE and those who qualify for free or reduced price meals may be eligible for scholarships. For more information or to register, visit [sps.org/SHINE](http://sps.org/SHINE).

### VOLUNTEERS

Any parent/guardian wishing to volunteer or attend a field trip must fill out a volunteer application yearly, register with the Family Care Safety Registry and have had a Springfield Public Schools background check within the last six years. The application process can be found on the Pleasant View website (<http://www.sps.org/pleasantview>).





Pleasant View K-8 2210 E State Hwy Aa, Springfield, MO 65803

Dr. Kimberly Yeary, Principal

[kayeary@spsmail.org](mailto:kayeary@spsmail.org)

417-523-2100

Dear Pleasant View Families,

I know this will be year four for me here at Pleasant View, but I'm so excited about this upcoming year. This will be, what I hope, is our "back to school" year! The last three years have felt more like we were attending a skewed version of what we've always known school to be. This year, I'm hoping we'll be back to seeing more families and volunteers involved, inviting community partners in, and doing what we do best as a team....educate our kids! Here's to a wonderful 2022-23 school year!!

Some important things to know about this year:

- **New teachers and staff.** We're excited about our new hires this year, but we do have more new people than we've had in the past. Please be patient as these newcomers learn our kids, our policies and procedures.
- **Visitors in the building.** Yes! We can have visitors. We will follow district procedures and require the use of our Hall Pass system, so please bring a state issued ID when you come to check in.
- **Water fountains.** We have working water fountains! Students are encouraged to bring water bottles to school if they'd like to carry water with them throughout the day. Beverages other than water (except for lunch) will not be allowed in the building.
- **Gum.** Absolutely, positively no gum. Please. Pretty, pretty please. We did not hold fast to this rule while students wore masks and gum could be found on every surface of the building at the end of the year.

I'm thrilled and honored to once again be a part of the Pleasant View community. Thank you for allowing us to be a part of your student's life. Never hesitate to reach out if you have any questions or concerns.

Have a great year!

Sincerely,

Dr. Kimberly Yeary

Pleasant View K-8 Principal










[kayeary@spsmail.org](mailto:kayeary@spsmail.org)

417-523-2100

# Springfield Public Schools 2022-2023 Calendar

July 2022						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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31						
August 2022						
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September 2022						
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October 2022						
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November 2022						
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December 2022						
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January 2023						
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February 2023						
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April 2023						
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May 2023						
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June 2023						
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July 2023						
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30	31					

## Student Holidays

Labor Day: Sept. 5 (School System Closed)	
Fall Break: Oct. 31-Nov. 1	
Thanksgiving Vacation: Nov. 21-25	
(School System Closed Nov. 23-25)	
Winter Break: Dec. 23-Jan. 3	
(School System Closed Dec. 23-26, 30 & Jan. 2)	
MLK Day: Jan. 16 (School System Closed)	
President's Day: Feb. 20 (School System Closed)	
Spring Break: Mar. 13-17 (School System Closed Mar. 17)	
April Break: Apr. 21-24	
<b>Staff Work Days</b>	
Aug. 10-15: New Teachers	
Aug. 16-19: Professional Days	
Oct. 21: End of Quarter Work Day	
Oct. 24-31: Parent/Teacher Conference Window	
Nov. 1: Professional Day/Collaboration Day	
Jan. 3: End of Quarter Work Day	
Mar. 10: End of Quarter Work Day	
Apr. 21: Professional Learning/End of Quarter Work Day	
<b>Begin/End Quarters</b>	<b>Mid Quarters</b>
Aug. 22 - Oct. 20 (43 days)	Sept. 21
Oct. 24 - Dec. 22 (37 days)	Nov. 18
Jan. 4 - Mar. 9 (45 days)	Feb. 3
Mar. 20 - May 25** (47 days)	Apr. 20
172 Student Contact Days	185 Teacher Contact Days
**Last day 2 hour early release.	
 First/Last Day and Quarter (K-12)	
 Early Childhood/Wonder Years/SPED First Day	
 Professional Day	
 Students Out & Staff Out (unless Professional Day)	
 District Closed	
 MSHSAA Athletic No Contact Day	
 Graduation	
 New Teacher Contract Day	
 SPS University	



# 2022 -2023 SPS Student Nutrition Information Sheet

## Meal Prices for Elementary Students

Reduced Price Breakfast	.30¢
Reduced Price Lunch	.40¢
Full Price Breakfast	\$1.60
Full Price Lunch	\$2.95

## Meal Prices for Secondary Students

Reduced Price Breakfast	.30¢
Reduced Price Lunch	.40¢
Full Price Breakfast	\$1.60
Full Price Lunch	\$3.20

## Adult Meals

Breakfast	\$2.45
Lunch	\$4.05



Ala Carte 8 oz. milk carton .65¢

## What is a Meal?

## ← The 5 Components for school meals

**For Offer vs. Serve Breakfast-OVS (non-BIC)** – We must offer 4 food items from above, student must take at least 3 items: one item must be a fruit or vegetable plus 2 other items to make it a meal.

**Breakfast in the Classroom-OVS (BIC)** – We must offer 4 items and student must take 3 of the items, one must be a fruit or vegetable plus 2 other items to make it a meal.

**Lunch** - Student must choose at least 3 components; one MUST be a fruit and/or a vegetable and 2 other components at a minimum. Student can choose up to 5 components for best nutrition. Meal can be as minimal as a chicken sandwich and an apple (meat/meat alternative, grain & fruit - 3 components), or as much as a deli sub, an apple, a portion of green beans, a portion of salad and milk. (1-Meat/meat alternative, 1-grain, 1 fruit, 2 vegetable and 1-milk =5 components/6 items max).

**Ala Carte Items** – In addition to our meal options above we do offer our students ala carte items, prices for all items are posted. All ala carte choices meet the Smart Snack Nutritional Guidelines. If you do not wish for your child to have the option to purchase ala carte items you must call the Nutrition Services office to have your child's account placed on a "Meals Only" option. They will not be able to purchase ala carte or extra items including single milk. **Any student with a negative meal account will not be able to purchase ala carte snacks until the balance is paid off.**

**Monthly Menus and nutritional information** for breakfast and lunch are located at [www.sps.org](http://www.sps.org) under Parents / Nutrition / Menus & Nutrition Information, or at <https://sps.nutrislice.com> **ALL students eligible for free or reduced lunch are also eligible for free or reduced breakfast. Ensure your child starts their day off right with a healthy breakfast!**

## Payment Options

**Cash or Check** – If paying by check please ensure the check has your phone number along with your students name and ID number in the memo section.

**Meal Pay Plus** – An on-line pre-payment option that accepts MasterCard and VISA credit/debit cards; or you may pay by electronic debit from your Checking or Savings account. Please follow the step by step instructions at this link <https://www.mypaymentsplus.com> to set up an account. You must have your student's ID number to complete account setup.

**You can check your students balance by setting up an account with Meal Pay Plus. This is a free service to view your student's account or place low balance alerts on your account to notify you when your balance is low.** To place money on your students account there is a 4.75% program fee per on-line payment transaction. Money applied to a student's account is usually available within 24 hours, please plan accordingly. If you need further assistance please contact Joyce Lancaster at [jlancaster@spsmail.org](mailto:jlancaster@spsmail.org) or 523-1101.

**Free & Reduced Meal Information** – Direct Certification Notification letters AND/OR Free/Reduced meal applications will be mailed to every household at the beginning of the school year. Notification letters will be mailed to all households that apply for the free/reduced program. You may also fill out an application on line at <https://horizon.sps.k12.mo.us>, available approximately two weeks prior to the start of school. This is a much faster option for enrolled students. **A new application must be filled out EVERY school year if you have not received a direct certification letter.** If you need further assistance with the application process please contact our Free and Reduced Clerk, Diane Chambers at 417-523-1130.

## Student Nutrition Department Contacts \* Main Office – 523-1100

Kim Keller	Director of Student Nutrition	<a href="mailto:kkeller@spsmail.org">kkeller@spsmail.org</a>	523-1110
Joyce Lancaster	Unit Controller	<a href="mailto:jlancaster@spsmail.org">jlancaster@spsmail.org</a>	523-1101
Gayle Byrd	Operations Manager Nutrition Services	<a href="mailto:gbvrd@spsmail.org">gbvrd@spsmail.org</a>	523-1116
Roxanne Sharp	Operations Manager Nutrition Services	<a href="mailto:roxannesharp@spsmail.org">roxannesharp@spsmail.org</a>	523-1112
Ceira Fields	Operations Manager	<a href="mailto:ccfields@spsmail.org">ccfields@spsmail.org</a>	523-1114
Tim Williams	Operations Manager	<a href="mailto:twilliams@spsmail.org">twilliams@spsmail.org</a>	523-1103
Christi Mackey	Registered Dietitian	<a href="mailto:cmackey@spsmail.org">cmackey@spsmail.org</a>	523-1113
Diane Chambers	Free & Reduced Clerk	<a href="mailto:edchambers@spsmail.org">edchambers@spsmail.org</a>	523-1130

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## PLEASANT VIEW ELEMENTARY SUPPLY LISTS 2022-2023

### **KINDERGARTEN- Ms. Ballowe**

4 Boxes of 24-Count Crayola Crayons  
24 Ticonderoga Pencils (plain and sharpened)  
1 Box of Black Pens  
2 Packages of Crayola Washable Markers  
1 4-8 Pack of Thick Black Expo Markers  
6 Small Glue Sticks  
1 Pair of Scissors  
1 School Supply Box  
2 Solid Black **Plastic** Pocket Folders with Brads  
2 Solid Blue **Plastic** Pocket Folders with Brads  
3 Wide-Ruled Composition Notebooks (black and white)

1 1½ inch White 3-Ring Binder  
1 Package of Baby Wipes  
2 Boxes of Tissues  
1 Box of Ziploc Bags (sandwich or gallon size)  
Backpack (large enough to hold a plastic folder)  
1 Bottle of GermX  
1 Pair of Headphones  
1 3-Pack of Playdoh  
1 Plastic Reusable Water Bottle  
**Boys-** 1 Container of Clorox Wipes  
**Girls-** 1 Roll of Paper Towels

\*Please **do NOT** label supplies with individual names.

### **FIRST GRADE - Mrs. Moore**

Backpack  
2 boxes of tissues  
4 boxes of 24-count **Crayola** crayons  
**Crayola** Washable markers  
Composition notebook (wide-ruled) (**black and white**)  
1 **plastic** blue pocket folder  
1 **plastic** red pocket folder

24 Ticonderoga pencils - plain - sharpened  
4 glue sticks  
2 large containers of Clorox wipes  
Headphones (**labeled**)  
1 pair of scissors  
1 plastic school supply box

\*Optional Class Donations: paper towels, sandwich ziploc bags, playdoh, sidewalk chalk, stickers

\*Please **do NOT** label supplies with individual names.

### **SECOND GRADE - Mrs. Schaffitzel & Miss Allison**

backpack  
Headphones  
4 boxes of 24-count **Crayola** brand crayons  
1 box of **Crayola** brand colored pencils  
small enclosed durable pencil sharpener (not electric)  
2 large containers of Clorox wipes

24 **Ticonderoga** pencils - plain - sharpened  
4 pink erasers  
4 glue sticks  
1 pair of scissors  
1 roll of paper towels  
2 boxes of tissues

\*Students will **NOT** need to provide a school supply box.

\*Please **do NOT** label supplies with individual names.

### **THIRD GRADE - Mrs. Harrod**

Backpack  
Headphones  
2 Hand Sanitizers  
1 Pair of Scissors  
24 Ticonderoga Pencils - plain - sharpened  
1 Box of Crayola Crayons (24 count)  
4 Composition Notebooks - **wide ruled (black and white on cover)** - no decorative notebooks

School Supply Box  
2 Boxes of Tissues  
2 Glue Sticks  
2 Solid Colored **Plastic** Pocket Folders with Brads  
2 Containers of Clorox Wipes  
1 Package of Black Expo Markers  
1 Box of **Crayola** Colored Pencils

\* Please do NOT label supplies with individual names.

### **THIRD / FOURTH GRADE SPLIT - Mrs. Wommack**

backpack  
24 Ticonderoga pencils - plain - sharpened  
2 boxes of **Crayola** crayons (**24 count**)  
2 boxes of tissues  
4 Composition notebooks **-wide ruled (black and white on cover) - NO decorative notebooks!**  
4 pink erasers

school supply box **-Plastic only**  
1 pair of scissors  
1 container of Clorox wipes  
1 hand sanitizer  
4 glue sticks  
1 package of Expo markers

\*Please **do NOT** label supplies with individual names.

### **FOURTH / FIFTH GRADE SPLIT - Mrs. Randall**

backpack  
1 plastic folder  
2 boxes of tissues  
pencils (48 pack; pre-sharpened)  
1 box of 10-count broad point markers  
2 Composition notebooks  
small enclosed durable pencil sharpener  
½ in. white binder (one)

1 pack **small** sticky notes (with 4 pads)  
1 - 4 pack of dry erase markers  
2 boxes crayons  
zipper pencil pouch (3 ring)  
4 big glue sticks  
highlighters - 4 multipack (4 colors)  
1 box colored pencils  
1 box of sandwich baggies (girls)  
1 box of gallon bags (boys)

\*Students will **not** need a school supply box.

\* Please label the backpack, zipper pouch, and notebooks **only** with student's name.

### **FIFTH GRADE - Mrs. Percival**

48 sharpened pencils  
1 package colored pencils  
2 black sharpies  
1 package of markers (small)  
1 adult scissors  
4 large glue sticks  
1 - 4 pack of dry erase markers  
2 Composition notebooks (wide ruled)  
1 headphone (make sure they fit your child's ears comfortably)

2 packages of wide ruled loose paper  
2 pink erasers  
2 plastic folders with prongs  
highlighters (4 multipack)  
1-inch binder  
3-ring zipper pencil pouch  
1 small enclosed pencil sharpener  
2 boxes of tissues

\*No supply box

\*Label backpack, pencil pouch, notebooks and folders with student's name.



School: \_\_\_\_\_

Grade: \_\_\_\_\_

*Springfield Public Schools*  
**STUDENT HEALTH INVENTORY**

Student #: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Has student previously attended another Public School? ☐ No ☐ Yes → \_\_\_\_\_

Name of school OR previous program \_\_\_\_\_

For concerns, please circle "yes" or "no" and if yes, provide a comment:

CONCERN	YES	NO	COMMENTS	CONCERN	YES	NO	COMMENTS
ADD/ADHD	Y	N		Developmental Delay	Y	N	
Allergies (food, insects, latex, other)	Y	N		Diabetes	Y	N	
Allergies (environmental, seasonal, meds)	Y	N		Genetic Disorder	Y	N	
Assistive Devices	Y	N		Head Injury/Concussion/TBI/ABI	Y	N	
Asthma (history or under treatment)	Y	N		Hearing (aids/FM device)	Y	N	
Autism	Y	N		Heart (not innocent murmur)	Y	N	
Behavioral and/or Emotional	Y	N		Migraines	Y	N	
Bladder	Y	N		Neuromuscular (cerebral palsy, muscular dystrophy)	Y	N	
Bleeding	Y	N		Nutrition (feeding issues)	Y	N	
Bone or Joint Problems	Y	N		Seizures (history of or under treatment)	Y	N	
Bowel	Y	N		Sickle Cell Disease or Trait	Y	N	
Cancer (history or under treatment)	Y	N		Speech	Y	N	
Cystic Fibrosis	Y	N		Surgeries: (please list)	Y	N	
Dental	Y	N		Vision (glasses/contacts/blind)	Y	N	

Additional information regarding your child's health: \_\_\_\_\_

Does your child take medication (prescription or over-the-counter) for any of the above concerns?

\_\_\_\_\_ No ☐ Yes → (Name of medication(s)/reason for taking) \_\_\_\_\_

\*\*\*Medication to be taken at school requires additional forms. Contact school nurse for policy guidelines.

Does your child require any special procedures? (catheterization, ostomy care, suctioning, tube feeding, diapering, etc?)

\_\_\_\_\_ No ☐ Yes → (describe) \_\_\_\_\_

Provider	Name	Approx. date of last visit
Pediatrician/Primary Care Provider	_____	_____
Specialist	_____	_____
Specialist	_____	_____
Hospital Preference	_____	_____
Dentist/Orthodontist	_____	_____
Outside Counseling; PT; OT; or Speech	_____	_____
Case Worker (if applicable)	_____	Phone Number _____

Health Insurance ☐ None ☐ Private Health Insurance ☐ Medicaid (MoHealthNet) → \_\_\_\_\_SPECIAL EDUCATION or SERVICES student receives: ☐ IEP ☐ 504 ☐ Dietary 504 ☐ Modified PE ☐ PT ☐ OTTransportation to/from school: ☐ Walk ☐ Car ☐ Bus (# \_\_\_\_\_) ☐ Daycare ( \_\_\_\_\_ )  
Name of daycare/program \_\_\_\_\_

I understand if my child is injured or becomes seriously ill and the school nurse, principal or designee cannot notify me by telephone, they will secure medical attention for my child and use ambulance services if necessary. I also understand that I will be responsible for the costs of such medical services and care.

Signature of legal parent/guardian \_\_\_\_\_ Relationship \_\_\_\_\_ Date \_\_\_\_\_

Revised 3/13/17