

The School District of Springfield R-XII
Fundraising Approval Form

*(Submit this form to the Building Principal or Site Administrator
for approval prior to beginning any fundraising activities)*

Date _____
Club/Organization Name _____
School Name _____
Type of Fundraiser _____
Date Range of Sales _____
On or Off Campus _____
Purpose of Sale _____
Total Profit Expected _____

Signature: _____ **Date:** _____
Club/Organization Sponsor

BELOW THIS LINE OFFICE USE ONLY

Request Approved _____ Request Denied _____
Reason for Decision _____

Designated Administrator Signature _____

(Administrator: Approved form must be maintained on site and readily available for audit review)