

Blackboard Connect Notification System Student Information Sheet

The Blackboard Connect Notification System enables Springfield Public Schools to contact parents via telephone and text with important announcements about emergencies or important school events. The success of Blackboard Connect is dependent upon accurate contact information for each student. Parents must complete this form for each student and return it to their child's school to receive messages annually.

Telephone Messages

1. Caller ID will display the school's main number or a district number (417-523-0110) when messages are delivered.
2. Be sure to say "Hello" when you answer the phone. The technology must hear a voice to deliver a message. Blackboard Connect will leave a message on any answering machine or voicemail.
3. Calls with information about school cancellations will be made to the primary and secondary contact phone numbers only. When inclement weather occurs overnight causing school to be canceled, calls will be made between 6-6:30 a.m. Announcements of weather cancellations will also be made via District website, text, MySPS app, Facebook, Twitter and local news media.
4. Students who divide their time between two different residences (ex. divorced parents) must list one residence as the primary and the other as the secondary for both sets of parents to receive general announcement information.

Text Messages

1. After your text enabled phone number is uploaded into the system, you will receive a confirmation text.
2. Text enabled phone numbers listed as the Primary Contact below will automatically receive text messages. Instructions to opt out will be included in the first text you receive.
3. Text messages will come from 23177 or 63079. Please save these numbers as Springfield Public Schools in your contacts so you can quickly recognize our messages.
4. Text messages will be used for school cancellations/emergency notifications.

Please PRINT information

Student ID Number	Last Name <i>(Student)</i>	First Name <i>(Student)</i>	Grade

	Name	Phone Number	Opt-In for Text
Primary Contact <i>This person will receive informational and priority phone messages <u>and</u> text messages.</i>		(_ _ _) _ _ _ - _ _ _ _	<i>Text enabled numbers listed as the <u>primary number</u> will automatically receive text messages.</i>
Secondary Contact <i>This person will receive both informational and priority phone messages.</i>		(_ _ _) _ _ _ - _ _ _ _	<i>Text enabled numbers listed as the <u>secondary number</u> will automatically receive text messages.</i>
Emergency Contact #1		(_ _ _) _ _ _ - _ _ _ _	<i>Text is not available.</i>
Emergency Contact #2		(_ _ _) _ _ _ - _ _ _ _	<i>Text is not available.</i>
Emergency Contact #3		(_ _ _) _ _ _ - _ _ _ _	<i>Text is not available.</i>