

**PHELPS CENTER FOR GIFTED EDUCATION  
SPRINGFIELD SCHOLARS PROGRAM  
APPLICATION PROCESS TIMELINE**

**August 30, 2019**

- Applications are sent to all families of 5<sup>th</sup> graders who qualify for gifted services within Springfield Public School attendance area.
- Only students who reside in the Springfield Public Schools attendance area and qualify for Gifted Education services within that attendance area may apply to the Springfield Scholars Program.

**September 9-12, 2019**

- NNAT & SCAT Assessments:
  - All active WINGS students will be given the NNAT & SCAT assessments on their WINGS day.
  - All inactive applicants will be given NNAT & SCAT assessments on a designated test date TBA.

**October 3, 2019 - 6:00pm**

- Informational meeting for all interested families at the Central High School Auditorium.

**October 10, 2019 - 3:00pm**

- Application deadline for first round consideration due to the Phelps Center by 3pm.

**September – October 2019**

- Applicants will be scheduled for a WISC-V if previous testing occurred over 12 months prior.
- WINGS teachers rate the applicants on a 5-point scale using a Characteristics of Gifted Individuals list.
- Classroom teachers of applicants will rate the applicants on a 5-point scale using Personal Development and Social Development list. The Phelps Center will distribute and collect these forms.

**November 2019**

- The SCHOLARS Selection Committee will meet to review applications and scores from all areas.
- Notification letters will be mailed to all SCHOLARS applicants and parents on November 22.

**December 2019**

- Prospective SCHOLARS students will complete the enrollment process:
  1. Turn in **Enrollment forms** to the Phelps Center by December 2.
  2. Complete an on-line **IMMEDIATE TRANSFER** by December 2.
  3. “Shadow” at Central High School for one whole school day (12/2 – 12/10)
- Prospective students who do not complete the enrollment process (Enrollment forms, Immediate Transfer, Shadow Day) by December 13 forfeit their spot in the program and the opening will be filled by another qualified applicant.
- Late applications will not be accepted or considered after December 2.

**January 2020**

- Second round consideration of applications received between October 11 and December 2.